

The illustration depicts a group of people in a modern, brightly lit interior space, possibly a library or a public building. In the foreground, two individuals are seen from behind, looking towards a long, curved counter or display area. One person is wearing a white shirt, and the other is wearing a red shirt. In the background, other people are visible, including a person in a blue shirt standing near a staircase. The overall style is a soft-focus, painterly illustration with a warm color palette.

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# English for Engineers and Technologists

Volume 2

New  
Edition

# English For Engineers Technologists A Skills Approach Vol 2

**Hongru Du**



## **English For Engineers Technologists A Skills Approach Vol 2:**

English for Engineers and Technologists. Vol.2 Rod Ellis, 2003 English for Engineers Technologists is in two volumes and has been written by teachers. It has been produced by the Department of Humanities and Social Sciences Anna University and is a British Council aided project. The writing of the book was supervised by three specialists from the Ealing College of Higher Education London. The contents of the books are based on eight real life topics which are interesting and relevant to engineering technical students. Each unit is in turn divided into three sub topics eg the Resources unit has water, gold and human resources. The exercises in each of the lesson units are aimed at developing in the students skills in listening, discussion, reading, writing and presentation. *COMMUNICATION SKILLS FOR PROFESSIONALS, Second Edition* KONAR, NIRA, 2021-11-08 Communication Skills for Professionals is a time tested book which aims to equip students, academicians and professionals with all the necessary skills to communicate effectively so that they can thrive in this competitive world.

**WHAT DOES THE BOOK CONTAIN** This compact and student friendly text is divided in several sections and covers several topics like Detailed section on Vocabulary, Items of grammar, verbs, phrasal verbs, voices, tenses, transformation and synthesis of sentences, Rectification of Grammatical Errors in order to identify and correct errors, Analysis of the 4 skills of Listening, Speaking, Reading and Writing, Skills of Technical Writing and Public Speaking, Body Language and Group Discussion. All these and more aims to make the learner a winner not only in his personal life but also in his Professional life. The book is easy to read and understand. Each point is illustrated with examples from practical life. Even the grammar exercises and all other activity based questions have been skillfully designed and worked out in Classrooms.

**WHAT IS NEW TO THIS EDITION** In the modern business world where speed and ease of communication is very important, E mails have become widely prevalent. An E mail can even make or break a career. Detailed discussions have been shared in this Edition on how to write the perfect E mail. A completely new chapter has been added on social media tools like LinkedIn, Facebook and Twitter. Job seekers would learn how to upload their portfolios and highlight their skills and achievements and connect with prospective employers and collaborators.

**Book Reviews** I have been a regular user of the book by Prof Nira Konar and found it a very reliable resource. The chapters on Group Discussion and Body Language are particularly helpful. Besides the chapter on Communication Theory has been relevantly and effectively explained keeping in mind the needs of the students. Overall the book is very accessible by all levels of students. It is a part of recommended reading for my students.

Nandini Mukherjee  
Course Coordinator, Department of Communicative English, St Xavier's College, Kolkata.

An extremely concise, lucidly written and reader friendly book that serves as a handy reference manual for all in-service English language teachers of degree engineering colleges. The B Tech Communicative English syllabus has been closely followed with detailed sections on grammar, writing and comprehension. The chapters on vocabulary take an insightful look at etymology, word origins, synonymy and antonymy. Detailed word lists and practice exercises make the section extremely helpful for practicing teachers. The

sections on grammar are fairly detailed offering a thorough analysis of Verbs Tenses Voice Narration Transformation of Sentences and Error Correction There are plenty of practice exercises for the teacher to choose from Reading skills are well discussed and technical writing is given all the importance and predominance it usually occupies in any course on technical communication The section on report writing is extremely useful as a guide for teachers for teaching students the formatting and writing essentials in documenting reports There is a section on professional speaking too which enriches the content of the book On the whole the book is of continuing usefulness and relevance in any technical English course and will be used by teachers and students alike for many years to come Dr Indrajit Bose Assistant Professor of English GNIT Kolkata Dr Konar's book acts as a comprehensive guide to the students of professional technical as well as basic courses to hone their language skills The language of the book is persuasive fluid and student friendly which makes it useful even to the first generation learners of English The scope of this book extends from word building to report writing and covers almost all the thrust areas of language training in a nutshell Hence it deserves a shelf space in the library of any institution Ayushman Banerjee Assistant Professor in English Haldia Government College Kolkata This is one of the best books on Communication available in the market Dr Nira Konar is a brand by herself whenever English Language Teaching ELT comes into discussion This compact edition discusses in detail the various aspects of language ranging from Vocabulary Grammar Syntax to effective communication in business The book gives a clear reading of LSRW skills such as writing reading listening and public speaking It further confers different means of effective communication situational dialogues body language and group discussions The book follows the present MAKAUT curriculum of English for B Tech 1st year 2nd Semester HM HU 201 HM HU 291 thoroughly It not only gives an overview of the Theory syllabus but also provides details of Language Laboratory activities as well Communication Skills for Professionals enables the readers to express themselves clearly and communicate effectively at the workplace This book not only deals with the rudiments of communication but also gives insights into the body language and provides important tips on how to be successful at interviews and group discussions Primarily intended for students of engineering and technology the book will also be useful for Management students and the students of all disciplines who want to acquire the skill in corporate communication and excel in their respective professional areas Sohini Datta Assistant Professor Department of Management IEM Sector V Salt Lake Kolkata Easy and in depth writing on the subject is the aim of this book The author has put in here the fruits of teaching the students from the wide ranging and first hand knowledge of business speaking and writing and listening in a friendly way It is enriched with extensive references On every page of the book the students will see how a simpler style of English is balanced with their need Dalia Sen Assistant Professor Bengal Institute of Technology Under Techno India Group Kolkata

**English for Engineers and Technologists**

Rod Ellis, 2003-11 English for Engineers Technologists is in two volumes and has been written by teachers It has been produced by the Department of Humanities and Social Sciences Anna University and is a British Council aided project The

writing of the book was supervised by three specialists from the Ealing College of Higher Education London The contents of the books are based on eight real life topics which are interesting and relevant to engineering technical students Each unit is in turn divided into three sub topics eg the Resources unit has water gold and human resources The exercises in each of the lesson units are aimed at developing in the students skills in listening discussion reading writing and presentation

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English For Engineers Technologists A Skills Approacha Vol 2: Bestsellers in 2023 The year 2023 has witnessed a remarkable surge in literary brilliance, with numerous captivating novels captivating the hearts of readers worldwide. Lets delve into the realm of bestselling books, exploring the engaging narratives that have charmed audiences this year. English For Engineers Technologists A Skills Approacha Vol 2 : Colleen Hoovers "It Ends with Us" This heartfelt tale of love, loss, and resilience has captivated readers with its raw and emotional exploration of domestic abuse. Hoover masterfully weaves a story of hope and healing, reminding us that even in the darkest of times, the human spirit can triumph. Uncover the Best : Taylor Jenkins Reids "The Seven Husbands of Evelyn Hugo" This spellbinding historical fiction novel unravels the life of Evelyn Hugo, a Hollywood icon who defies expectations and societal norms to pursue her dreams. Reids compelling storytelling and compelling characters transport readers to a bygone era, immersing them in a world of glamour, ambition, and self-discovery. English For Engineers Technologists A Skills Approacha Vol 2 : Delia Owens "Where the Crawdads Sing" This captivating coming-of-age story follows Kya Clark, a young woman who grows up alone in the marshes of North Carolina. Owens crafts a tale of resilience, survival, and the transformative power of nature, captivating readers with its evocative prose and mesmerizing setting. These bestselling novels represent just a fraction of the literary treasures that have emerged in 2023. Whether you seek tales of romance, adventure, or personal growth, the world of literature offers an abundance of engaging stories waiting to be discovered. The novel begins with Richard Papen, a bright but troubled young man, arriving at Hampden College. Richard is immediately drawn to the group of students who call themselves the Classics Club. The club is led by Henry Winter, a brilliant and charismatic young man. Henry is obsessed with Greek mythology and philosophy, and he quickly draws Richard into his world. The other members of the Classics Club are equally as fascinating. Bunny Corcoran is a wealthy and spoiled young man who is always looking for a good time. Charles Tavis is a quiet and reserved young man who is deeply in love with Henry. Camilla Macaulay is a beautiful and intelligent young woman who is drawn to the power and danger of the Classics Club. The students are all deeply in love with Morrow, and they are willing to do anything to please him. Morrow is a complex and mysterious figure, and he seems to be manipulating the students for his own purposes. As the students become more involved with Morrow, they begin to commit increasingly dangerous acts. The Secret History is a masterful and thrilling novel that will keep you wondering until the very end. The novel is a warning tale about the dangers of obsession and the power of evil.

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