

Quick Access Toolbar

Workbook name

Ribbon tabs

The screenshot shows the Microsoft Excel interface with the following components labeled:

- Quick Access Toolbar:** Located at the top left, containing icons for Save, Undo, and Redo.
- Workbook name:** The name of the current workbook, "Fundraiser Sales", displayed in the title bar.
- Ribbon tabs:** The tabs at the top of the ribbon, including File, Home, Insert, Page Layout, Formulas, Data, Review, View, Help, and Acrobat.
- Formula bar:** The bar below the ribbon tabs, used for entering data or formulas. It shows the active cell address (A2) and the content of the cell (Tote bag).
- Column header:** The header for the columns, labeled A through Q.
- Row header:** The header for the rows, labeled 1 through 29.
- Active cell:** The cell currently selected, A2, which contains the text "Tote bag".
- Name box:** The box below the formula bar, showing the active cell address (A2).
- Worksheet name:** The name of the current worksheet, "Fundraiser Sales", displayed in the status bar.

Item	Item Price	Number Sold	Item Sales	Min. Price	Max. Price	Average Price
Tote bag	15	27				
Coffee cup	12	38				
Phone charger	10					
Headphones	3	44				
Hand sanitizer	2	23				

Exploring Ms Excel

Robert T. Grauer, Maryann Barber



Exploring Ms Excel :

Exploring Microsoft Excel 97 Robert T. Grauer, Maryann Barber, 1997-06 For any course teaching application software using Microsoft Office 97 applications This book will appeal to students in a variety of disciplines including liberal arts business and the sciences All books in this series offer consistent presentation common design pedagogy writing style and level Concepts as well as key strokes are emphasized Hands on exercises in every lesson provide just the right amount of practice time This best selling author team s hands on approach and conceptual framework helps students master important concepts as well as the features of the powerful Office 97 applications *Exploring Microsoft Office Excel 2010 Comprehensive* Robert T. Grauer, Mary Anne Poatsy, Keith Mulbery, Lynn Hogan, 2013-10-03 For introductory computer courses on Microsoft Office 2010 or courses in computer concepts with a lab component for Microsoft Office 2010 applications The goal of the Exploring series has been to move students beyond the point and click helping them understand the why and how behind each skill The Exploring series for Office 2010 also enables students to extend the learning beyond the classroom Students go to college now with a different set of skills than they did five years ago With this in mind the Exploring series seeks to move students beyond the basics of the software at a faster pace without sacrificing coverage of the fundamental skills that everybody needs to know A lot of learning takes place outside of the classroom and the Exploring series provides learning tools that students can access anytime anywhere The goal of the Exploring series has been to move students beyond the point and click helping them understand the why and how behind each skill Exploring Microsoft Office Brief Robert T. Grauer, Maryann Barber, 2004 For Introductory Computer courses in Microsoft Office 2003 or courses in Computer Concepts with a lab component for Microsoft Office 2003 applications Master the How and Why of Office 2003 Students master the How and Why of performing tasks in Office and gain a greater understanding of how to use the individual applications together to solve business problems *Exploring Microsoft Excel for Windows 95, Version 7.0* Robert T. Grauer, Maryann M. Barber, 1996 The Exploring Windows 95 series has been updated to accommodate the Microsoft Windows 95 operating system Problem sets have been expanded to review and extend the information with four levels of end of chapter exercises This work explores Microsoft Ex **Exploring Microsoft Excel, Version 5.0** Robert T. Grauer, Maryann Barber, 1994 **Exploring Microsoft Office - 2023 Edition** Kevin Wilson, 2023-11-11 Introducing the illustrated guide to Microsoft Office your companion for unlocking the full potential of Microsoft s Office Suite Whether you re a beginner or an experienced user this newly updated and revised guide Exploring Microsoft Office is designed to enhance your productivity and streamline your workflow Discover the power of Microsoft 365 formerly Office 365 with its many productivity features and services This guide is packed with over 500 pages of easy to follow instructions expert tips and vivid visuals including full color illustrations photographs and video demos Here s what you ll learn Master Microsoft 365 and harness the benefits of cloud computing Seamlessly download and install the Microsoft Office Suite on your PC Explore

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