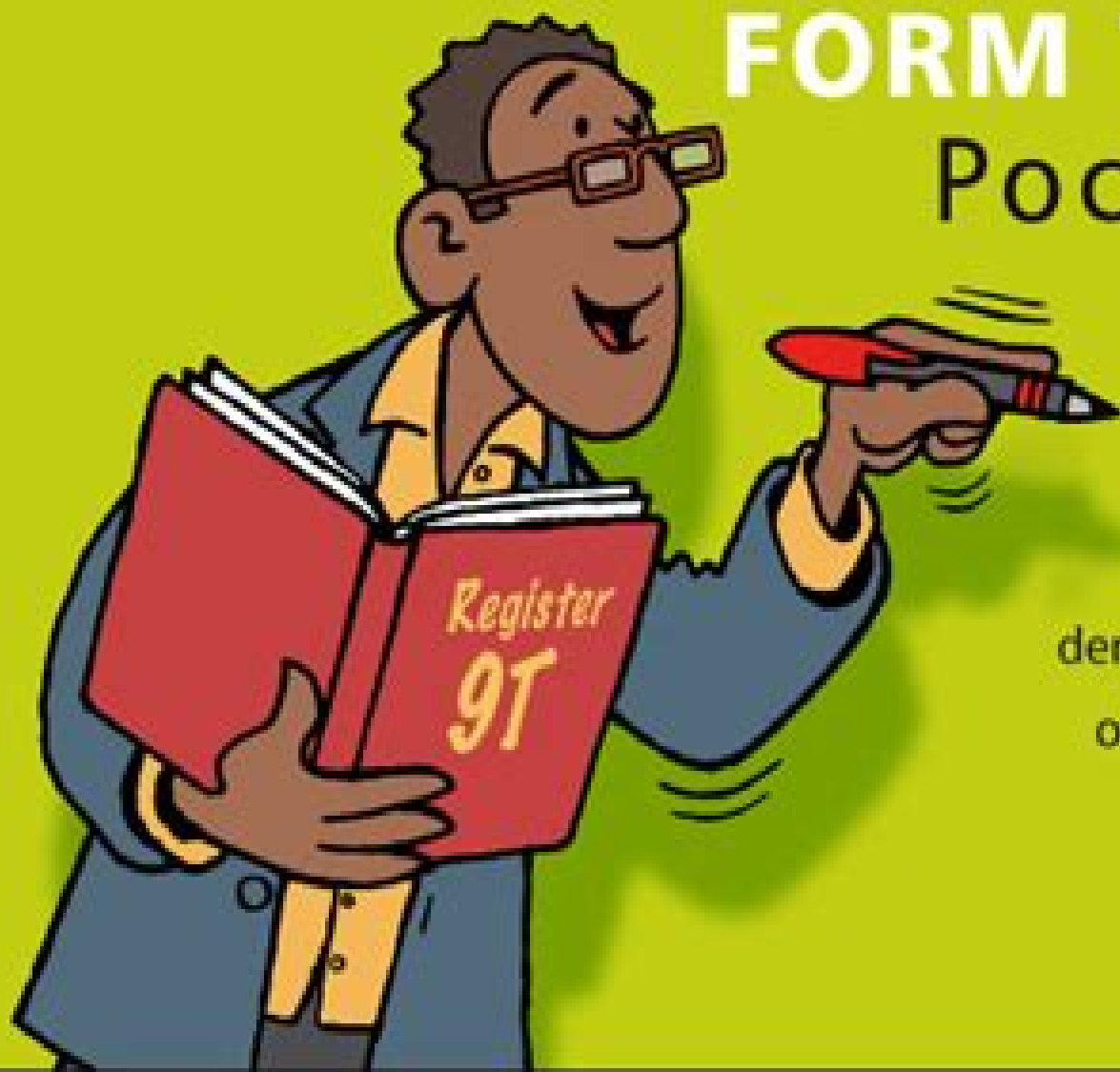


FORM TUTOR'S Pocketbook



A pocketful of tips
and techniques to
guide you through the
demands and practicalities
of running a tutor group

Roy Watson-Davis

Form Tutors Pocketbook

**Martha Boyne, Emily Clements, Ben
Wright**



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Form Tutor's Pocketbook Roy Watson-Davis, 2015-09-16 While the role of form tutor may be changing its importance within a school is not Yet it s a role for which most teachers receive very little training Somehow you re expected to pick up and master the considerable skills as you go along Picking up this pocketbook for its clear guidance on all aspects of the job administrative pastoral and academic is the way forward You re sure to recognise Roy s light hearted stereotypes and you re equally sure to relate to what he has to say about such thorny issues as the homework diary thought for the week report writing and uniform checks As well as routines and admin there are chapters on working with parents and carers pastoral and social development effective target setting and ideas for tutorials Whichever way your school interprets the form tutor s role there s something here for both the NQT and the seasoned hand *Form Tutor's Pocketbook* Roy Watson-Davis, 2005 While the role of form tutor may be changing its importance within a school is not Yet it s a role for which most teachers receive very little training Somehow you re expected to pick up and master the considerable skills as you go along Picking up this pocketbook for its clear guidance on all aspects of the job administrative pastoral Surviving and Thriving in the Secondary School Susan Capel, Julia Lawrence, Marilyn Leask, Sarah Younie, 2019-10-01 With an emphasis on developing a reflective resilient approach that will ensure both effective teaching and teacher well being Surviving and Thriving in the Secondary School covers key issues that may be encountered in the day to day practice of teaching in the secondary school With evidence based practice at the forefront this volume allows new teachers to avoid common pitfalls of teaching and it will help provide a new found confidence within the classroom Including a wide range of tasks that will help guide and demonstrate successful practice this book covers topics and concerns such as Building relationships within teaching Managing and responding to change Becoming an inclusive educator Working to improve classroom climate and pupil behaviour Assessment homework and marking Inclusion of digital technologies and ICT Looking after yourself and your professional development Surviving and Thriving in the Secondary School can be utilised to help support and provide ideas on specific areas of concern or it can be read as a continuing professional development CPD companion allowing practice to be developed and refined Written by world renown experts in the field this volume provides support for all newly qualified teachers and is an essential resource for the first year of teaching and beyond **Creative Teaching Pocketbook** Roy Watson-Davis, 2015-09-16 All teachers look to deliver inspiring innovative and imaginative lessons What better way to engage students and help them learn more effectively Roy Watson Davis draws on a deep well of creativity and on his experience as an AST and mentor to share numerous suggestions for original inventive approaches to lessons Use his ideas as starting points for your own brain waves or import and adapt them for your own classroom As well as creative starters kernels and closers sections of the book are devoted to questioning technique active learning technology revision and teamwork Roy aims to stimulate and support creative practice by challenging you to move out of your comfort zones try pegging maths equations

across your room washing line style or adopting the fruit bowl approach or how about delivering a lesson in costume Take the plunge recharge your batteries and watch your students enthusiasm increase **Managing Workload Pocketbook** Will Thomas,2015-09-16 Teaching is a challenging and rewarding profession If there s a downside it s the workload not properly managed it can lead to stress and related problems If you feel you could be using time better working less and enjoying life more then this book offers some useful tips tools and strategies for work life balancing Sections on stress attitudes and habits time management and looking after yourself lead to a helpful workload evaluation tool at the end of the book Drawing on the experiences of real teachers in real schools you sense that Will Thomas understands the pressures and challenges peculiar to the job and his common sense approach is welcome **Thrive** Martha Boyne,Emily Clements,Ben Wright,2018-05-18 Martha Boyne Emily Clements and Ben Wright s Thrive In your first three years in teaching equips trainee secondary school teachers with the know how to lay the foundations for a successful career in teaching long after the challenging first few years are over Martha Emily and Ben are thriving teachers In Thrive they share their personal experiences and demonstrate how you too can thrive during the tricky training year the daunting NQT year and the crucial RQT year Using their collective insights and plenty of evidence informed strategies and advice they detail how you can get to grips with the classroom basics from behaviour management and lesson planning to differentiation and providing for SEND and effectively continue your professional development This book is not just a survival manual to help teachers get through their first three years in teaching Nor is it an academic text that has been written by authors who have only a distant memory of what it takes to stand in front of a class of teenagers for the first time Thrive is something very different It gives both the aspiring and the newly qualified the support and guidance to become a thriving teacher and has been co authored by three recently qualified teachers who in this book invest their passion and practical knowledge to inspire and inform others who want to pursue enjoyable and rewarding careers in teaching Thrive is divided into three parts specifically detailing what can be expected in the training year NQT year and RQT year respectively with the authors commentary threaded throughout to demonstrate how the ideas discussed can be successfully put into practice Their accounts are also complemented by expert advice from two people who are at the very top of their profession Lianne Allison and Dr Simon Thompson who provide wider perspectives drawn from a wealth of teaching experience Forty of the book s forty six chapters begin with a checklist outlining what a developing teacher is expected to do and each chapter ends with a to do list that can be used as a quick reference point to structure the strategies implemented These to do lists are also followed by lists of suggested further reading so that readers can delve deeper into topics and fields of research that they find particularly interesting or relevant Furthermore the book offers helpful counsel on choosing the best training route as well as an in depth analysis of the change in priorities for busy teachers as they progress encouraging constant reflection outlining potential pathways and emphasising the importance of evidence based practice and how new teachers can and should incorporate this into their teaching Rooted

in practical strategies and innovative ideas Thrive is the essential guide for trainee secondary school teachers and teacher trainers *Preparing To Teach In Secondary Schools: A Student Teacher'S Guide To Professional Issues In Secondary Education* Brooks, Valerie, Abbott, Ian, Huddleston, Prue, 2012-06-01 This book introduces trainee secondary school teachers to a range of key professional issues knowledge to underpin their course **Making the Most of Tutor Time** Helen Peter, 2018-10-24 Most secondary school teachers and some support staff will be expected to take on the role of form tutor or mentor along side their other work What is surprising is how little time status or attention is given to training and preparation for this pastoral aspect of education in comparison to subject teaching This book helps to redress the balance by providing a look at the structure and organisation of pastoral support as well as being full of practical ideas for tutors to use in tutor time The chapters include Establishing Routines The Self Managing Tutor Group How to Help and Support Individuals Engaging Parents and Carers and Tutoring Over a Whole Year There is also a Resource Section and CD ROM which includes a PowerPoint for staff training proformas for gathering information for parent s evenings and examples of practical activities such as Jigsaw Diamond Nine and Hot Seating as well as useful books and organisations One secondary academy head wrote I really like it It is very fresh practical and full of wisdom I like the whole section on parental engagement and all the games suggestions really clear and so simple to pick up and use And the calendar of the year with tutorial themes is great But of most use to me and my school is the opening section on routines expectations and setting the scene fantastically useful reminders Thank you so much this will be my tutorial bible **Asperger Syndrome Pocketbook** Ronnie Young, 2015-09-16 For some youngsters the world is a strange and unfathomable place where people don t say what they mean or mean what they say where the rules change depending on who you are with and where you are never allowed just to be yourself Welcome to Planet Asperger located in a parallel universe where everything seems the same as earth but nothing actually is Author and international trainer Ronnie Young explains what Asperger s syndrome is and offers a range of helpful strategies for overcoming the challenges it poses in the classroom The book covers social impairment obsessive interests repetition and change verbal and non verbal communication anger sensory problems study skills and exams and considers whole school implications Once you understand how the Asperger mind works it s not so difficult to adapt to accommodate it **Eating Disorders Pocketbook** Pooky Knightsmith, 2012-01-01 Eating disorders are not just a teenage fad they are a serious mental health disorder that can affect people of any age race or gender Statistically speaking one student in each of your classes is at risk But how should you respond when a pupil confides in you about their eating disorder And how can school staff support young people trying to overcome this type of illness Concentrating on anorexia bulimia and binge eating disorder this Pocketbook explains what an eating disorder is and what life is like for sufferers It identifies risk factors and warning signs outlines ways to encourage pupils to talk about their disorder and looks at strategies for helping them The final section of the book details a whole school approach to supporting recovery **Outstanding Lessons**

Pocketbook Caroline Bentley-Davies, 2014-03-31 In England outstanding is the term Ofsted uses to describe the very best lessons Teaching outstanding lessons is an aspiration all teachers share not least because of the buzz they get from knowing that they have made a significant impact on their students In highly successful lessons students are better motivated engaged and interested They make excellent progress and their attainment levels improve This cartoon illustrated Pocketbook written in clear concise language for maximum impact is about how to teach stunning lessons that will make an impression on your pupils and knock the socks off your observers It begins by scotching some of the myths about what inspectors expect to see in a top notch lesson focusing instead on the reality Areas covered encompass developing good relationships with pupils and seeking student feedback planning great lessons including objectives starters activities and review six steps to pupil independence the use of praise and aspects of AfL to harness the X factor effective use of resources expanding your repertoire of teaching techniques communication skills how to motivate students using plenaries group work thinking skills and behaviour management techniques The final chapter includes a helpful self audit and offers advice on where to seek inspiration and on what reviewers are looking for in lesson observations Author Caroline Bentley Davies has been a middle leader in three schools a Local Authority Education Adviser and an educational consultant in the UK and overseas She has run demonstration lessons in over 80 schools and conducts training sessions for teachers across a range of subject areas A wonderfully refreshing read Makes delivering outstanding learning for students of all ages accessible and possible for every teacher Vanessa Lea Assistant Head Teaching and Learning The Elizabeth Woodville School Caroline presents a wealth of relevant and motivating tips to raise the quality of teaching This book will be a source of inspiration and reassurance for teachers at any st

Teaching Assistant's Pocketbook Dot Constable, 2014-08-15 Just like teachers TAs need proper induction training and career development opportunities The Teaching Assistant's Pocketbook supports this need by offering an accessible guide to this varied role If you're new to the job what exactly can you expect when you start out in a new school If you're an old hand what are your career development opportunities Sections on assisting the teacher assisting pupils and assisting the school are full of practical information tips and strategies for new and experienced TAs Dot Constable covers the nuts and bolts of day to day practice eg policies and procedures SEN and support strategies joint planning assessment recording and reporting making and organising resources etc but also addresses nitty gritty realities how do you keep pupils on task and what do you do if relations between you and the teacher are strained Breathe a sigh of relief it's all here A concise and easily accessible resource A must for new and experienced teaching assistants Anna Gibbs Headteacher Lancot Lower School Clear and comprehensive ideas and advice which cover all aspects of being a TA A super little usable book Gill Edgar Head of KS4 Abberley Street PRU Dudle

Raising Achievement Pocketbook Caroline Bentley-Davies, 2015-09-16 The drive in schools to ensure that all students reach their potential is fuelled by a wealth of data for tracking progress and revealing which groups and individuals are underachieving The challenge for teachers is to find

strategies that close the gap allowing every pupil the best possible chance of success With characteristic energy Caroline Bentley Davies shows how to strengthen learning and engagement so boosting progress and attainment After dispelling some commonly held beliefs about raising achievement Caroline describes a climate for achievement Drawing on education research on feedback metacognition and motivation she brings theory to life with examples and case studies Her section on exams and revision cleverly applies the theory of marginal gains and elsewhere she highlights the role of parents and peers and stresses the importance of great CPD A thought provoking read that could raise your game and improve student outcomes

Successful Teaching Placements in Secondary Schools Kate Shilvock, Melanie Pope, 2008-09-05

Professional teaching placements are an essential part of secondary teacher training with trainees spending around two thirds of their time in schools This practical handbook helps trainees fully prepare for their school experience offering the guidance and reassurance to ensure they are confident and successful during placement It is full of invaluable advice and practical suggestions with clear links to the Professional Standards for QTS throughout

Differentiation Pocketbook Peter Anstee, 2014-07-15 A glance at the history books or the pages of a Dickens novel reminds us how far education has come since the days when pupils sat silently in rows memorising knowledge imparted by the teacher Learning was passive and only gender and social class affected provision In today s schools learning is at the centre of what we do and differentiation the process of modifying a lesson or part of a lesson for one or some of the learners is a fundamental part of teaching Turning theory into practice and including 20 key types of differentiation this Pocketbook is about planning and teaching creative student focused lessons where every learner is appropriately challenged and where engaged stimulated and motivated students work in a state of flow In this kind of environment true differentiation serves not to label but to enable Peter Anstee s book is simple but not simplistic It is not an idiot s guide but rather it reminds the initiate and the seasoned pedagogue of the fundamental importance of differentiation to effective teaching and learning Its informed and mercifully succinct overview of the theory and manifold practical strategies provide an ideal companion for the busy professional Pete Fishleigh Faculty Leader English Brentwood County High School This gem of a book doesn t disguise the challenge differentiation presents but it is packed full of practical techniques which are easily incorporated into any lesson It inspires informs and gives the reader the confidence to improve their practice A must have for teaching today Alice Edge 2nd in MFL Responsible for Community Languages Valentines High School This Pocketbook provides all the tips necessary to an outstanding teacher since all the key strategies which help students to learn more effectively are included The theories are easy to understand because they are clearly linked to classroom practice and experimentation seems possible Debbie Kirk English Consultant School Improvement and Early Years Essex LA

P4C Pocketbook Barry Hymer, 2012-01-01 Philosophy for Children P4C was conceived by Professor Matthew Lipman in the late 1960s Here s what he said about it The aim of a thinking skills program such as P4C is to help children become more thoughtful more reflective more considerate and more reasonable

individuals Who wouldn't want to offer their pupils that opportunity In the P4C Pocketbook Barry Hymer and Roger Sutcliffe explain how to use P4C in your own classroom to sustain and develop in all children the curiosity that is so evident in the young They introduce and explain communities of enquiry outline a broad ten step process for P4C sessions provide plenty of practical examples and show how P4C can be used to explore key concepts Chapters are devoted to choosing a stimulus questions the Socratic Method facilitating an enquiry and review There is an excellent resource section at the end of the book spanning Foundation Stage to KS5

EAL Pocketbook Alice Washbourne, 2014-09-04 Britain today is culturally and linguistically diverse One in eight pupils in primary schools speaks a language other than English in secondary schools one in six Over 200 languages are spoken in London schools The EAL Pocketbook is for teachers of pupils learning English as an additional language whether in rural or urban contexts It provides tips tools and techniques to ensure that all pupils can thrive in their learning Author Alice Washbourne is a consultant EAL advisor Her inclusive approach is modelled on the ladder to success beginning with the learner's skills and strengths building on these to make learning cognitively challenging then providing scaffolding to support their move towards independent learning Useful guidance for both novice and experienced practitioners A bucket load of good advice and practical ideas in a pocket size book These thoughtful insights translate easily into effective classroom practice Sally Williams Head of School Myatt Garden Primary This book is full of crystal clear and practical strategies for teachers to use in class It's easier to follow than not to The strategies in this book will support teachers raising not only EAL but all the students attainment and achievement levels Thank you Alice Tuba Bauhofer EAL Co ordinator Prendergast Ladywell Fields College

Dyslexia Pocketbook Julie Bennett, 2014-08-15 This pocketbook is a practical guide to helping dyslexic students overcome their learning barriers and unlock their potential It provides an outline of what dyslexia is ways to recognise at risk signs information about learning profiles of dyslexic students suggested solutions how to improve the performance of dyslexic students and pointers to further resources The book starts by defining dyslexia and then moves on to consider the benefits of multi sensory learning Practical tools and techniques are provided for reading handwriting spelling maths speaking listening music study skills and organisation There are chapters on raising self esteem and the 6 Ls legibility layout language links large picture little chunks let it settle and look again and on the different theories and practices currently in use A former primary school teacher author Julie Bennett has delivered training on dyslexia to a range of professionals from early years practitioners to Open University staff and students She has mild dyslexia herself and writes from first hand experience drawing on her work with children and adults with specific learning difficulties Full of nuggets of information that will help teachers to understand their dyslexic pupils better backed up with quality tips that are easily applied to the classroom to create a better learning environment for these pupils This inspirational book which is engaging informative and full of brilliant ideas provides a true and rare insight into aiding dyslexics in their learning It is an essential resource and I can't wait to try out many of the ideas in the classroom

Behaviour Management Pocketbook Peter Hook, 2014-05-07 It's every new teacher's first concern and it's an area about which even the most experienced teachers are never complacent how to control their classes This new edition of the Teachers Pocketbooks top selling title is a practical authoritative guide to creating calm classes and focused co-operative students The book starts from the premise that teachers cannot control the behaviour of children instead they must seek to influence it Teachers are most effective in managing behaviour when they focus on antecedents and consequences This means building relationships and using preventative strategies followed by consistent use of logical consequences The book covers different styles of behaviour management getting the basics right eight core principles and a ten step discipline plan A section entitled developing the toolkit offers a broad range of strategies for teachers to use All are explained in practical classroom terms with examples of phrases to use for maximum effectiveness Underpinning the repertoire of techniques is a strong framework the 4Rs rights responsibilities rules and routines Liberal use of cartoons diagrams mnemonics and other visual devices reinforce the message and fast track understanding An invaluable guide for all adults who work with children This book will change the way you think and act in the classroom and should be compulsory reading Tim Plumb Head Teacher Woolwich Polytechnic School A fantastic read Buy copies for your staff this year they'll become more effective by using the approaches outlined in this book Sarah Skinner Head Claydon High School Provides realistic and effective strategies to empower all teachers to create and establish a positive learning environment for all I recommend it Teresa Copeland Assistant Principal Strood Academy

Restorative Justice Pocketbook Margaret Thorsborne, 2014-09-04 Schools that have adopted the ancient principles of restorative justice in their approach to behaviour management report better relationships with young people greater engagement in learning and a greater development of social and emotional competence among learners No surprise then that interest in restorative practices is growing It's all about relationships Wrongdoing is viewed through a relational lens All those responsible for and affected by the behaviour are involved in solving the problem Working in conference with a teacher facilitator participants come to understand the harm done to people and relationships Accepting that such harm creates obligations and liabilities they then focus on repairing the damage and putting things right Expert practitioners Margaret and David provide a thorough grounding in restorative practice with worked examples and easy to follow teacher scripts to get you started If RJ is new to you you'll be a convert in no time Concise comprehensive and accessible this book is an essential companion for any school beginning its restorative journey and an aide memoire for those already embarked Mick Levens Deputy Head Forest Hill School I welcome this pocketbook as a practical and clear guide for school staff on using the spectrum of restorative practices with pupils Graham Robb Education Consultant and Youth Justice Board member If you're searching for the something in the something must done be mantra you should read this book It demystifies the use of restorative approaches in schools clearly and simply outlining theory and practice as well as offering a persuasive case for change Its straightforward informative style and common sense step by step

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