CHAPTER 16 MANAGING SERVICE PROJECTS

TEACHING NOTE

With the emphasis on teamwork in organizations, project management skills will be expected of future leaders. Once a project manager has been selected and a team formed, management activities involve planning, scheduling, and controlling. Computer software such as Microsoft Project make these activities easier. Using this software, visual displays such as Gantt charts and PERT charts can be produced and revised with ease. Performing critical path analysis no longer is a tedious process. Project managers are freed to focus on completing the project on time and within budget.

SUPPLEMENTARY MATERIALS

Case: Paymor Shopping Center (Stanford University case)

The owner of a shopping center is preparing for the construction of a tire store on his property. He is interested in learning how long the project will take and what activities could be expedited to complete the construction in 58 days at minimum additional cost.

Software: Microsoft Project

This commercial software program automatically constructs Gantt charts and project network diagrams (both using color to highlight the critical path) based on inputs of project activity times and precedence requirements. Other features include managing resources, workloads, and calendars. Controlling the project cost, scheduling task constraints, and tracking project progress are made easy.

LECTURE OUTLINE

1. The Nature of Project Management

Characteristics of Projects

Project Management Process (Figure 16.1)

Selecting the Project Manager

Building the Project Team

Principles of Effective Project Management

2. Techniques for Project Management

Gantt Project Charts (Figure 16.2)

A Critique of Gantt Charts

Constructing a Project Network (Table 16.1)

Critical Path Method (Figures 16.3, 16.4, 16.5, 16.6, 16.7, and Table 16.2)

Microsoft Project Analysis (Figures 16.8 and 16.9)

3. Resource Constraints (Figures 16.10 and 16.11)

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L. Flynn (comp)

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